



## Island Park Room

*A private meeting and event venue located in the heart of Daniel Island*

The Island Park Room offers 1,700 square feet of meeting and event space. With two rooms and our herb-studded courtyard to choose from, you are certain to feel at home.

**Boardroom:** Our professional boardroom seats up to 8 guests with the option to use a mounted white board and monitor. This room is the perfect place to host real estate closings, legal meetings or even a quiet place to hide away and cross things off your to do list. Only Available Monday – Friday 8 a.m. – 6 p.m.

**Island Park Room:** This open space seats up to 70 guests and can be configured in a variety of ways. From private dinners to employee trainings the Island Park Room is easy to set-up for your unique need and provides the option of using a built in speaker system, and projector screen (Laptop not provided). Minimum of 20 guests.

**Herb Studded Courtyard:** Entertain guests in our beautiful herb studded courtyard by beginning or ending your evening with a toast or roast. *This venue is only available after regular business hours and in conjunction with renting Laura Alberts or the Island Park Room.*

### **Weekday Rates**

**Boardroom** \$30 per hour – No Minimum

**Island Park Room** \$50 per hour – 3 hour minimum

**Herb Studded Courtyard Rental** \$100 per hour – No Minimum

### **Weeknight & Weekend Rates**

Monday - Saturday 5 p.m. – 11 p.m.

All venues unavailable for Sunday rental

**Boardroom** Not Available

**Island Park Room** \$100 per hour – 3 hour minimum

**Herb Studded Courtyard Rental** \$100 per hour

### **Included in your rental:**

- 12x12 tables
- Black linens
- Chairs
- Service-ware

### **Available for an additional fee:**

- Tea lights and greens
- 4 ft screen / 6 ft screen
- Projector
- Conference Phone
- Calligraphy services

**ALL RATES ARE SUBJECT TO CHANGE. TO ACCESS ALL ROOMS SIMULTANEOUSLY, YOU MUST RENT BOTH SPACES. CATERING EXCLUSIVELY BY LAURA ALBERTS TASTEFUL OPTIONS.**